

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE CABINET

14TH JUNE 2017, AT 6.00 P.M.

PRESENT: Councillors G. N. Denaro (Leader), K.J. May (Deputy Leader),
M. A. Sherrey, C. B. Taylor and P. J. Whittaker

Officers: Mr K. Dicks, Ms S. Hanley, Mrs C. Felton, Ms D. Poole, Mr J.
Godwin, Mr P. Field and Ms R. Cole (up until Minute 12/17)

1/17 **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor B. T. Cooper.

2/17 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3/17 **MINUTES**

The minutes of the meeting of the Cabinet held on 5th April 2017 were submitted.

RESOLVED that the minutes of the meeting of the Cabinet held on 5th April 2017 be approved as a correct record.

4/17 **OVERVIEW AND SCRUTINY BOARD**

The minutes of the meetings of the Overview and Scrutiny Board held on 27th March 2017 and 24th April 2017 were submitted.

It was noted that that the recommendation contained in Minute 109/16 had been considered and approved at Cabinet on 5th April 2017.

RESOLVED that the minutes of the meetings of the Overview and Scrutiny Board held on 27th March 2017 and 24th April 2017 be noted.

5/17 **OUTSIDE BODIES 2017/18 - APPOINTMENTS BY CABINET**

The Cabinet considered a report on the appointment of Members to a number of Outside Bodies for 2017/18 which were executive functions and therefore made by Cabinet.

RESOLVED that appointments be made to the Outside Bodies as listed in the Appendix attached.

6/17

COMMUNITY ENGAGEMENT STRATEGY

Members considered a revised Community Engagement Strategy. It was noted that the Portfolio Holder had been consulted on the Strategy which had been drawn up following with service managers and the Communications Team.

It was reported that the Strategy was intended to assist all staff and Members to design and deliver appropriate services to meet the needs of local communities. It covered both statutory and non-statutory consultations.

The Strategy set out the Council's approach to enabling residents and customers to be informed and involved and to allow them to share opinions and have an impact on decision making. This was particularly important as the transformation of the Council's services requires looking at what is done from the perspective of the residents or customers.

It was reported that there was an Action Plan to sit under the Strategy containing operational details for the use of officers. This would include appropriate measures so progress and effectiveness could be understood. It was also intended that the Strategy be reviewed on a regular basis.

Following discussion it was

RESOLVED that the Community Engagement Strategy as set out in appendix 1 to the report be approved.

7/17

EQUALITY STRATEGY AND EQUAL OPPORTUNITIES POLICY

The Cabinet considered a report on an amended Equality Strategy and Equal Opportunities Policy. It was noted that the Portfolio Holder had been consulted together with the Trade Unions.

It was noted that the Strategy related directly to how the Authority approaches Equality and Diversity and formed overarching principles for engagement with all members of the community and the provision of support and empowerment.

It was reported that the Strategy would assist the Council in considering equalities issues both as an employer and in delivering services. The Strategy would contribute to how the Authority meets the Public Sector Equality Duty established in the Equality Act 2010.

Following discussion it was

RESOLVED:

- (a) that the Equality Strategy attached at appendix 1 to the report be approved; and
- (b) that the Equal Opportunity Policy attached at appendix 2 to the report be approved.

8/17

ANTI-FRAUD AND CORRUPTION POLICY

Members considered a report on an updated Anti-Fraud and Corruption Policy.

It was noted that the amended Policy contained sections on the importance of Members and officers maintaining the culture of preventing and detecting any fraud and corruption within the Authority; responsibilities of Members and officers at different levels; and detection and investigation.

Following discussion it was

RESOLVED that the Anti-Fraud and Corruption Policy attached as an appendix to the report be approved.

9/17

REVISED TREASURY MANAGEMENT STRATEGY 2017/18 - 2019/20

Members considered a report on a proposal to revise the Treasury Management Strategy Statement and Investment Strategy to increase the Council's authorised and operational borrowing limit by £6m.

Members were reminded that the authorised and operational borrowing limits for 2017/18 had been approved by Council in March 2017 at £15m and £12m respectively as part of the Treasury Management Strategy Statement and Investment Strategy. There was an option to amend the limits during the financial year if necessary.

It was noted that the Council had entered into an agreement to pay Worcestershire Pension Fund pension payments for the next three years in advance. This would mean the Council would receive a discount which, after allowing for any temporary borrowing costs would result in a saving of £137k per annum for three years. Therefore in order to enable cash flow to be managed during 2017/18 it would be necessary to increase the Operational and Authorised borrowing limits by £6m.

Cabinet were in support of the proposal and requested that a breakdown of the cost of borrowing and discount for each year be provided for Members.

Officers also reported that potentially there may be further proposals during the year to amend the Treasury Strategy as part of Business Cases to be considered by Members in order to meet the requirements of the Council's Commercialism agenda.

RECOMMENDED:

- (a) that the Authorised Limit for borrowing be increased from £15million to £21million for 2017/18;
- (b) that the Operational Limit for borrowing be increased from £12million to £18million for 2017/18

10/17

LOCAL GOVERNMENT ACT 1972

That under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the items of business the subject of the following minutes on the grounds that they involve the disclosure of "Exempt Information" as defined in Part 1 of Schedule 12A to the Act, the relevant part being as set out below and that it is in the public interest to do so.

<u>Minute No</u>	<u>Paragraph</u>
11 /17	4
12 /17	4
13 /17	4

11/17

FACILITY MANAGEMENT AND CLEANING REVIEW BUSINESS CASE

Cabinet considered the Business Case for a shared Facility Management (Caretaking) and Cleaning Service in Bromsgrove DC and Redditch BC. The Business Case had been recommended for approval by the Shared Services Board.

It was noted that the Overview and Scrutiny Board had requested additional information in the form of a breakdown of costs in relation to Parkside. The Cabinet endorsed this request.

Following discussion it was

RECOMMENDED that the proposals as set out in the Facility Management and Cleaning Review Business Case be approved and implemented.

12/17

PARKS AND OPEN SPACES REVIEW BUSINESS CASE

The Cabinet considered a Business Case for a shared Parks and Green Space Stewardship Team in Bromsgrove DC and Redditch BC. The proposal had been recommended for approval by the Shared Services Board. A brief addendum was circulated containing a summary of total savings and an amended section of the risk matrix.

Following discussion it was

RECOMMENDED that the proposals set out in the Parks and Green Space Stewardship Team Business Case be approved and implemented.

13/17

**LEGAL, EQUALITIES AND DEMOCRATIC SERVICES REVIEW
BUSINESS CASE**

The Cabinet considered the Legal and Democratic Services Service Review Business Case.

Following discussion it was

RECOMMENDED that the Legal and Democratic Services Service Review Business Case be approved.

The meeting closed at 6.45 p.m.

Chairman

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Outside Bodies By Office (Cabinet appointments)

Organisation	Number of representatives and length of term	Representation 2016-17	Nominations 2017-18
Age UK Bromsgrove, Redditch and Wyre Forest branches have recently combined to create a new charity. Details of nominations are awaited and we are asked not to appoint to the charity in the meantime.	Portfolio holder with responsibility for older people	None to be made; await clarification from Age UK	
Greater Birmingham and Solihull Local Enterprise Partnership (LEP)	One Leader and one Substitute nominated from 3 North Worcestershire Councils	Cllr G. Chance, Redditch BC Sub: Cllr T Ian Hardiman, Wyre Forest DC	Cllr G. Chance Redditch BC Sub: Cllr I. Hardiman Wyre Forest DC
Greater Birmingham and Solihull LEP Supervisory Board	Leader by office Substitute – Deputy Leader Check each year	Councillor Denaro Substitute Councillor Taylor	Cllr G. Denaro Sub: Cllr K. May
Greater Birmingham and Solihull LEP Area EU Structural and Investment Fund (ESIF) Committee	One representative and one substitute to represent the 3 North Worcestershire Districts	Cllr J Fisher, Redditch BC Sub: Dean Piper, North Worcs Economic Development	Cllr I. Hardiman WFDC Sub: Dean Piper North Worcs Economic Development
Bromsgrove Partnership (Local Strategic Partnership)	Leader (Portfolio holder) Substitute – Deputy Leader	Councillor May Councillor Taylor	Cllr K. May Cllr C. Taylor
District Councils Network	Leader Substitute – Deputy Leader	Councillor Denaro Councillor Taylor	Cllr G. Denaro Sub: Cllr K. May

Organisation	Number of representatives and length of term	Representation 2016-17	Nominations 2017-18
Local Government Association General Assembly	Leader Substitute – Deputy Leader	Councillor Denaro Councillor Taylor	Cllr G. Denaro Sub: Cllr k. May
North Worcestershire Community Safety Partnership	Cabinet member	(Councillor Smith)	Cllr M. Sherrey
PATROL (Parking And Traffic Regulations Outside London) Adjudication Joint Committee	Portfolio Holder for Environmental Services Substitute:	(Councillor Smith) Sub:	Cllr P. Whittaker
West Midlands Employers (previously West Midlands Councils)	Portfolio Holder for Human Resources	Councillor Denaro Sub: Councillor May	Cllr G. Denaro Sub: Cllr K. May
Shared Services Members Board (by office and 2 further representatives appointed at Council)	Leader Deputy Leader	Councillor Denaro Councillor Taylor	Cllr G. Denaro Cllr K. May (Cllrs R. Deeming and S. Baxter were appointed at Cll)
Worcestershire Health and Wellbeing Board	1 rep for North Worcestershire and 1 substitute	Cllr Sherrey Sub: Cllr P Witherspoon, Redditch BC	Cllr M. Sherrey Sub: Cllr C. Rogers, WFDC
Health Improvement Group (HIG – a sub group of the Worcestershire Health and Wellbeing Board)	1 rep for North Worcestershire	Cllr Sherrey	Cllr M. Sherrey
Worcestershire Intermediate Body to Deliver European Structural Investment	One representative and one substitute to represent the 3 North	Cllr J Fisher (Redditch BC) Sub: Dean Piper,	Cllr I. Hardiman WFDC Sub: Dean Piper

Organisation	Number of representatives and length of term	Representation 2016-17	Nominations 2017-18
Funds (ESIF)	Worcestershire Districts	(NWEDR)	NWEDR
Worcestershire Local Enterprise Partnership	One representative on behalf of the 3 North Worcestershire Councils – required by LEP constitution	Cllr May Sub: Leader from Wyre Forest (Cllr Marcus Hart) or Redditch (Cllr Bill Hartnett)	Cllr K. May Sub: Leader or relevant Cabinet Member from WFDC or RBC
Worcestershire Local Strategic Partnership	Leader Nominated substitute of the Deputy Leader	Councillor Denaro Councillor Taylor	Cllr K. May Councillor C. Taylor
Worcestershire Local Transport Board	Two representatives and one substitute from the North Worcestershire authorities	Cllr G Chance, Redditch BC (Cllr T Onslow) Wyre Forest DC Substitute: Councillor R Laight	Cllr I. Hardiman WFDC Cllr G. Chance RBC

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